

MINUTES OF REGULAR MEETING OF COUNCIL FOR THE RURAL MUNICIPALITY OF REYNOLDS HELD IN THE COUNCIL CHAMBER OF THE MUNICIPAL ADMINISTRATION OFFICE IN HADASHVILLE, MANITOBA ON July 14th, 2015

Meeting was called to order at 6:30 p.m.

PRESENT:

REEVE:	David Turchyn	
COUNCILLORS:	Garry Gaetz	(Ward 1)
	Curtis Buley	(Ward 2)
	De-Ann Holmes	(Ward 3)
	Michael Turchyn	(Ward 4) - Absent
	Michael Huzel	(Ward 5)
	Robert Shendroski	(Ward 6)
	Alan Kelly	(Ward 7)

CHIEF ADMINISTRATIVE OFFICER: Trudy Turchyn

**Adoption of Agenda**

Res. 203  
Agenda BE IT RESOLVED that the agenda be hereby adopted as presented with additions. Carried.  
FOR: C. Buley, D. Holmes, R. Shendroski, M. Huzel, A. Kelly, D. Turchyn, G. Gaetz  
AGAINST: Nil  
ABSENT: M.Turchyn

**Reading & Confirmation of Minutes:**

Res. 204  
Minutes BE IT RESOLVED that the reading of the June 11<sup>th</sup>, 2015 Special Meeting of Council minutes be waived and adopted as written. Carried.  
FOR: C. Buley, D. Holmes, R. Shendroski, M. Huzel, A. Kelly, D. Turchyn, G. Gaetz  
AGAINST: Nil  
ABSENT: M.Turchyn

**Hearing Delegations:**

Conditional Use Hearing for second residence on Lot 7-40302 NE 17-8-9E Gross – Refer to Res. 205 & 206/15.

Res. 205  
Hearing BE IT RESOLVED that Council now move into a public hearing for Conditional Use application 2/15. Carried.  
FOR: C. Buley, D. Holmes, R. Shendroski, M. Huzel, A. Kelly, D. Turchyn, G. Gaetz  
AGAINST: Nil  
ABSENT: M.Turchyn

Res. 206  
Resume mtg BE IT RESOLVED that Council does now adjourn the public hearing and resume the regular meeting of council. Carried.  
FOR: C. Buley, D. Holmes, R. Shendroski, M. Huzel, A. Kelly, D. Turchyn, G. Gaetz  
AGAINST: Nil  
ABSENT: M.Turchyn

**Bylaws:**

By-law 2/15 Building Permit Fees amended – Refer to Res. 207/15

Res. 207  
Amendment  
By-law 13/91  
1<sup>st</sup> reading BE IT RESOLVED that By-law 2/15, being an amendment to the Building Inspection By-law 13/91 fee schedule, be read a first time. Carried.  
FOR: C. Buley, D. Holmes, R. Shendroski, M. Huzel, A. Kelly, D. Turchyn, G. Gaetz  
AGAINST: Nil  
ABSENT: M.Turchyn

Res. 208  
Amendment  
By-law 13/91  
2<sup>nd</sup> reading BE IT RESOLVED that By-law 2/15, being an amendment to the Building Inspection By-law 13/91 fee schedule, be read a second time. Carried.  
FOR: C. Buley, D. Holmes, R. Shendroski, M. Huzel, A. Kelly, D. Turchyn, G. Gaetz  
AGAINST: Nil  
ABSENT: M.Turchyn

**Committee Reports:**

Minutes from Planning Committee meetings and authorize additional members to sit on committee – D. Holmes to provide written record of meeting recommendations; Reeve Turchyn advised that any Councillors could sit in on any committee meeting but cannot charge for their time.

Councillor Gaetz reported on status of SE ATV committee.

Councillor Kelly reported on Cooks Creek Conservation District July 13<sup>th</sup>, 2015 meeting in Oakbank

**Unfinished Business:**

- a.) Public Works updates – master list updated
- b.) Wage increases for 2015 – Refer to Res. 209 & 210/15
- c.) Fire Dept. Reserve by-law clarification
- d.) Use of Road Allowance – Arnold
- e.) Increase in Building Permit fees
- f.) Roadside mowing draft tender
- g.) Amended drawing for Proceviat subd. 15-71
- h.) Draft limited Access (maintenance) Roads Policy
- i.) Fire Inspector advertisement
- j.) Roadside Weed Control for 2015 and Fire Dept. and Office yard weeds

Res. 209  
2015  
Wage's

WHEREAS Council has considered the wages for municipal employees for 2015; THEREFORE BE IT RESOLVED that Council approves that the 2015 rates of pay remain the same as the 2014 rates of pay. Defeated  
FOR: D. Turchyn, C. Buley,  
AGAINST: G. Gaetz, A. Kelly  
ABSTAINED: M. Huzel, R. Shendroski, D. Holmes.  
ABSENT: M. Turchyn

Res. 210  
Leg, Fin  
Personnel  
Mtg

BE IT RESOLVED that a Legislative, Finance and Personnel meeting be scheduled for Aug 3, 2015; AND BE IT RESOLVED that all expenses for said meeting, be hereby approved. Carried.  
FOR: C. Buley, D. Holmes, R. Shendroski, M. Huzel, A. Kelly, D. Turchyn, G. Gaetz  
AGAINST: Nil  
ABSENT: M.Turchyn

**General Business:**

- a.) June Staff Attendance Reports – Refer to Res. 211/15
- b.) Building Permit List – Copied to Council
- c.) Fire Protection
  - 1) Incident Reports – FC 22, 23, 24, 25/15 – cc: Council
  - 2) Purchase of Rescue Van – no response from Rocky Mountain Phoenix
  - 3) Fire Department Purchasing Policy – Refer to Res. 212/15
  - 4) Purchase of equipment on List from Fire Department – Refer to Res. 213/15
  - 5) New Fire Recruits – Fire Chief recommendation – Refer to Res. 214 & 215/15

Res 211  
Attendance

BE IT RESOLVED that the June attendance sheets for Trudy Turchyn, Shannon Amos, and Pat Panych be accepted as presented. Carried.  
FOR: C. Buley, D. Holmes, R. Shendroski, M. Huzel, A. Kelly, D. Turchyn, G. Gaetz  
AGAINST: Nil  
ABSENT: M.Turchyn

Res. 212  
FD Purchase  
Policy

WHEREAS Council has reviewed draft Fire Department Purchasing Policy No. 10.5; THEREFORE BE IT RESOLVED that Council adopts Fire Department Purchasing Policy No. 10.5, attached hereto. Carried.  
FOR: C. Buley, D. Holmes, R. Shendroski, M. Huzel, A. Kelly, D. Turchyn, G. Gaetz  
AGAINST: Nil  
ABSENT: M.Turchyn

**POLICY NO. 10.5**

**FIRE DEPARTMENT PURCHASING POLICY**

**1. PRINCIPLES**

The following principles will guide the procurement practices of the Fire Department

- An open, fair and consistent process for the procurement of all goods, services and construction projects that will ensure the best value for dollar spent.
- Procurement processes that encourage competitive bidding for the supply of all goods and services.

General Business continued:

2. PROCUREMENT GUIDELINES

The following guidelines will be followed for the purchase of goods and services:

- **Minor Purchases of Fire Hall consumable supplies** – Fire Chief or his designate may purchase consumable products ie: water, cleaning supplies, disposable batteries, coffee, office supplies, oil, fuel, regular vehicle/equipment servicing supplies, minor tools etc, as the Fire Chief deems necessary, provided there are sufficient funds available in the budget
- **Up to \$1,000.00** – Fire Chief or his designate must document verbal quotes to confirm the most economical purchase was made, taking into consideration: warranty, service, parts, and quality, provided there are sufficient funds available in the budget.
- **More than \$1,000.00 and less than \$5,000.00** – At least 3 written quotations must be submitted to Council for approval, provided there are sufficient funds available in the budget. These quotations shall be written except during a state of local emergency where due to immediate need and time constraints normal procurement methods cannot be followed.
- **More than \$5,000.00** – Fire Chief must provide 3 written quotations and notify council by December 31<sup>st</sup> to include the item in the next year’s budget. Prior to purchasing the goods or services, the Fire Chief must obtain written permission from Council allowing the purchase of said goods or services.

Res. 213  
FD equipment  
Purchases

WHEREAS Reynolds’ Fire Fighters have requested that Council authorize the purchase of the following equipment;

1. Two backpack breathing apparatus and four 60 minute tanks.
2. One portable dump tank
3. New tires for the pumper truck.

THEREFORE BE IT RESOLVED that Council approves purchasing all the above items, before December 1<sup>st</sup>, 2015, provided that the Fire Department Purchasing Policy is adhered to. Carried.

FOR: C. Buley, D. Holmes, R. Shendroski, M. Huzel, A. Kelly, D. Turchyn, G. Gaetz  
AGAINST: Nil  
ABSENT: M.Turchyn

Res. 214  
M. Dobbie  
FF

WHEREAS Chief Nixon has recommended that Mitch Dobbie be appointed as a fire fighter; THEREFORE BE IT RESOLVED that Council appoints Mitch Dobbie to the position of Reynolds Fire Fighter for the 2015 term of his stay in the Hadashville area. Carried.

FOR: C. Buley, D. Holmes, R. Shendroski, M. Huzel, A. Kelly, D. Turchyn, G. Gaetz  
AGAINST: Nil  
ABSENT: M.Turchyn

Res. 215  
C. Marquarolt  
FF

WHEREAS Chief Nixon has recommended that Curtis Marquarolt be appointed as a fire fighter; THEREFORE BE IT RESOLVED that Council appoints Curtis Marquarolt to the position of Reynolds Fire Fighter for the 2015 term of his stay in the Hadashville area. Carried.

FOR: C. Buley, D. Holmes, R. Shendroski, M. Huzel, A. Kelly, D. Turchyn, G. Gaetz  
AGAINST: Nil  
ABSENT: M.Turchyn

**Accounts:**

- a.) Payment of Accounts – cc: Council – Refer to Res 216/15
- b.) March, April, May 2015 Financial Statements – for review

Res 216  
Accounts

WHEREAS the accounts for The Rural Municipality of Reynolds for the period ending July 15<sup>th</sup>, 2015 have been examined and found to be in order; NOW THEREFORE BE IT RESOLVED that cheques numbered 17390 to 17452 in the amount of \$84,296.79 be approved for payment. Carried.

FOR: C. Buley, D. Holmes, R. Shendroski, M. Huzel, A. Kelly, D. Turchyn, G. Gaetz  
AGAINST: Nil  
ABSENT: M.Turchyn

Reeve Turchyn advised that the Building Inspector was not a municipal employee and should not receive vacation and statutory holiday pay on wages. Adjustment should be made to next cheque.

**Communications:**

<u>FROM</u>	<u>SUBJECT</u>	<u>DISPOSITION</u>
CPS	Revised Subd. 14-7162 Rich Environmentals	Refer to Res. 217
A. Kahn	Request for permission to reface ditch	Request advice from Water Stewardship

**Communications continued:**

LDB RCMP	1 <sup>st</sup> Quarter Stats	File: P4
RM of Ste.Anne	Public Hearing CU Order # 6-15	File: P2
AMM	President Doug Dobrowoski resignation	File: A11
MIT	Signage NE ¼ 19-10-15E	File: H10
EMO	Regional Emergency Manager	File: E8
F. Campbell	Request for drainage along Road 74E	Refer to PW
H. Gulenchyn	Request for drainage along Fire Hall Rd W.	Refer to PW
Sandman Hotel	AMM rates for room rentals	File: M18

Res. 217  
Subd. App  
Rich  
Environmental

WHEREAS a Public Hearing was held on March 24<sup>th</sup>, 2015 for the creation of a Public Road on SW 20-8-9E;  
AND WHEREAS the subdivision application has been revised from 9 lots to 3 lots;  
THEREFORE BE IT RESOLVED that the Proposal to Subdivide Pt. SW 20-8-9EPM (File No. 4611-14-7162), by Rich Environmental Services Ltd. be hereby approved subject to the following conditions:

1. That any new driveway or modification to an existing driveway may require approval from Manitoba Infrastructure and Transportation and Manitoba Water Stewardship.
2. That the applicant enter into development agreements for the subdivision and the proposed road with the RM of Reynolds and all costs be paid by the applicants.
3. That capital cost dedication fee of \$200.00 per lot created be paid to the RM of Reynolds.
4. That any outstanding property taxes on said subdivision lands be paid in full.
5. That if survey monuments are missing and are required for the Plan of Subdivision, the owner is responsible for paying the municipality the amount in excess of funds approved by the Property Registry, Winnipeg Land Titles Office. Carried.

FOR: C. Buley, D. Holmes, R. Shendroski, M. Huzel, A. Kelly, D. Turchyn, G. Gaetz  
AGAINST: Nil  
ABSENT: M.Turchyn

Res. 218  
Extension

BE IT RESOLVED that Council permit one fifteen minute extension to the time of adjournment for this meeting of Council. Carried.

FOR: C. Buley, D. Holmes, R. Shendroski, M. Huzel, A. Kelly, D. Turchyn, G. Gaetz  
AGAINST: Nil  
ABSENT: M.Turchyn

**Agenda Additions:**

- a.) Recycling pick up rate for Molson shed - abey
- b.) Karklin request for upgraded William Ave. turn-a-round – refer to PW
- c.) January 1 to June 30<sup>th</sup>, 2015 Revenue and Expenses – for review
- d.) Ste. Rita subd. Drainage plan proposal & cost – Councillor Buley request – Set deadline for MEC Consulting
- e.) MIT response to AMM Bridge Maintenance Resolution – File A11
- f.) MB Energy Justice Coalition re: environmental risk – File: Energy East
- g.) MIT for Molson Road traffic counters – File PW

**Adjournment**

Res. 219  
Adjourn

BE IT RESOLVED that this meeting of Council does now adjourn, the time being 9:45 p.m. Carried.

FOR: C. Buley, D. Holmes, R. Shendroski, M. Huzel, A. Kelly, D. Turchyn, G. Gaetz  
AGAINST: Nil  
ABSENT: M.Turchyn

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Reeve David Turchyn

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Trudy Turchyn  
Chief Administrative Officer  
(Subject to errors & omissions)